

# Refreshment Vehicle Information Package

## What is a Refreshment Vehicle?

A refreshment vehicle means a vehicle from which refreshments are sold for consumption by the public at the time of sale or at a later time. Refreshment vehicles include: Stationary Canteens, Mobile Canteens, and Mobile Carts.

### Enclosures:

- Business Licence Application
- City of Quinte West Fee By-Law 10-85
- City of Quinte West Business Licencing By-Law 08-151
- Business Indemnification Form

## Licence Application Checklist

These items must be enclosed with each Licence Application form. (Do not send separately):

- Licence fee**  
Set by Municipality. See By-Law 10-85
- Completed application form**
- A fully completed application must include:**
  - An incorporating document and a copy of the last annual information return filed, if any.**
  - If the applicant is a registered partnership, a copy of the registered declaration of partnership.**
  - A letter of permission with respect to the proposed use, from the registered owner of the property or the owners' authorized agent.**
  - A list containing the names and address and telephone numbers of all operators.**
  - A description of the vehicle including all equipment, installed or to be installed for use in the preparation, storage**

and dispensing of refreshments.

- Stationary canteen: a copy of a current contract with an authorized disposal contractor for the pick up and disposal of used cooking oil.**
- A list of all types of refreshments that are to be sold.**
- An original or certified copy of a current valid insurance policy of public liability insurance which names the Corporation of the City of Quinte West as an additional named insured, and**
- The policy shall include a description of the coverage, policy number, effective date, expiry date, limits of liability and details of the vehicle covered, an endorsement included in the insurance policy that provides for the City Clerk or designate to receive at least fifteen (15) days written notice of said policy being cancelled or expiring or any variation of said policy, and**
- The amount of the insurance coverage shall not be less than two million (\$2,000,000.00) dollars for each occurrence, incidental to the operation of the licenced refreshment vehicle, and**
- An indemnification agreement with the Corporation of the City of Quinte West whereby the refreshment vehicle owner**  
**OVER.....**